GET REGISTERED FOR GRANTS.GOV

http://www.grants.gov/applicants/get_registered.jsp

Grants.gov has streamlined the process of finding and applying for Federal grant opportunities. The Grants.gov registration process takes **3-5 business days** to complete. Please see the steps below. You do not have to register with Grants.gov if you only want to find grant opportunities. If you do plan to apply for a grant, be aware that you and your organization must complete the Grants.gov registration process.

Registration on behalf of an organization: FIRST register your organization using the steps below
Registration for an individual: You will be required to complete an individual registration process.
The Grants.gov registration process involves three basic steps.
1. Register your organization
2. Register yourself as an Authorized Organization Representative (AOR)
3. Get authorized as an AOR by your organization

Registration in Brief:
1. Your organization will need to obtain a DUNS Number. If your organization doesn't have one, you will need to go to the Dun & Bradstreet website at http://fedgov.dnb.com/webform [EXIT Disclaimer] to obtain the number.
   DUNS Number: Same Day
2. Ensure that your organization is registered with the Central Contractor Registry (CCR) at http://www.ccr.gov [EXIT Disclaimer]. If it is not, an authorizing official of your organization must register. You will not be able to move on to Step #3 until this step is completed.
   CCR Registration: 2 Days
3. Create a username and password with ORC, the Grants.gov credential service provider. You will need to use your organization's DUNS Number to access the ORC website at http://apply.grants.gov/OrcRegister
   ORC Registration: Same Day
4. Register with Grants.gov to open an account using the username and password you received from ORC.
   Grants.gov Registration: 1 Day
   (Can be done the same day as the ORC Registration)
5. The E-Business Point of Contact (POC) at your organization must respond to the registration email from Grants.gov and login at Grants.gov to authorize you as an AOR. Please note that there can be more than one AOR for an organization.
   AOR Authorization: 1-2 Days
   (Time depends on responsiveness of your E-Business POC)
6. At any time, you can track your AOR status at the Applicant Home Page of Grants.gov by logging in with your username and password.

Grants.gov Registration Checklist
I have my organization's DUNS Number.
My organization is registered with CCR.
I know my E-Business POC.
I have registered with ORC, the Grants.gov Credential Service Provider (CSP).
I have used my Username and Password to register with Grants.gov.
I have obtained authorization from my organization's E-Business POC.
I have secure access to Grants.gov and I'm ready to begin.